

**MINUTES OF THE
PUBLIC WORKS COMMISSION
8TH DAY OF FEBRUARY, 2017 AT 7:00 P.M. AT THE
AMEDEE O. "DICK" RICHARDS, JR., COUNCIL CHAMBERS
1424 MISSION STREET**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04p.m. by Chair Fisher. Present were Commissioner Granath, Commissioner Hughes, Commissioner Glauz, Commissioner Abelson and Council Liaison Bob Joe. Staff present: Public Works Director Paul Toor, Civil Engineering Associate Alex Chou, and Civil Engineering Assistant Thomas Amare. Staff Liaison Leaonna DeWitt was absent.

2. PLEDGE OF ALLEGIANCE

Commissioner Glauz led the pledge of allegiance.

3. APPROVAL OF MINUTES - Meeting of January 8, 2017

Minutes approved as amended. (Abelson, Hughes 5-0)

Chair Fisher suggested reorganizing the agenda to accommodate the residents who wanted to speak on item 8E – Recommendation of FY 2017-18 Street Improvement Projects and hearing this item first.

A motion was made to hear item 8E first. (Hughes, Glauz)

4. PUBLIC COMMENT

No comments.

5. COUNCIL LIAISON COMMENTS

Council Liaison Joe discussed the General Plan and suggested that one of the Commissioners consider taking part on the focus groups. The City Council accepted the results of the Lighting and Landscape Maintenance District, which did not pass by the voters and stated the budget, would need to be reviewed for the upcoming year for priorities and how to cover the urban forest and lighting needs.

6. STAFF COMMENTS

Public Works Director Toor informed the Commission that the Public Works Department (PW) is going through a transition and that moving forward that all items before the Commission will be presented by the specific staff person in charge of the project. City Council will have a Strategic Planning Session the date to be determined. The City Council will have a Special Budget Session to discuss the budgets and the Capital Improvement Programs for next year.

7. COMMISSIONER COMMENTS

Commissioner Glauz thanked staff regarding the restrictive left turns at Fremont Avenue on Monterey Road. She informed the Commission about two homeless individuals in Orange Grove Park and stated that PW would probably have to deal with this issue.

Commission Hughes commented on a presentation by Chief Miller who shared that the city had conducted a County Homeless count and the City has nine homeless living in the City on a regular basis and the city has another 20 or so that come in for the day, but leave at night.

Commissioner Granath commented on the Monterey Road construction and suggested having restrictive working hours during peak travel time as they do in other cities. Commissioner Granath noticed in the northbound lane on Fair Oaks Avenue south of Monterey Road that the road is raveling and if there is

State money to fix the street. He thanked PW Director Toor for creating the program that gives engineers the opportunity to learn and develop their skills.

Commissioner Abelson received an inquiry from a resident regarding big rigs parking overnight on the north side of Pasadena Avenue across from the Ostrich Farm. He requested staff to look into the issue.

Council Liaison Joe requested that Commissioner Abelson notify the Police Department each time a big rig is seen violating the overnight parking restrictions.

Commissioner Hughes wanted to remind staff of the missing items on the Status of Recommendation spreadsheet. She mentioned the 820 Mission Street, Mission Street Bike lane and York Blvd. and the other items so that the Commission can keep up track of those items.

Chair Fisher commented on the efforts of the PWC meeting with the Freeway and Transportation Commission (FTC) regarding any perceived areas of overlap and suggested areas where the two Commissions can coordinate on projects. On January 17, 2017, the Commissions met again and agreed to develop a draft report to the City Council. The draft report would be reviewed by both Commissions, so that a joint report can be submitted to the City Council.

Commissioner Hughes commented that she submitted comments.

Commissioner Abelson requested to agendize the report for discussion.

8. DISCUSSION/ACTION ITEMS:

E. Recommendation of FY 2017-18 Street Improvement Projects

Chair Fisher requested the Discussion/Action item E (Recommendation of FY 2017-18 Street Improvement Projects) be heard prior to Discussion/Action Item A. (Selection of Commission Officers for 2017).

Public Works Director Toor introduced Civil Engineering Associate Alex Chou to give the presentation. He gave an overview of this item.

Table 1 – Staff Recommendations for FY 2017-18 Street Improvement Projects

Street	From	To	PCI	Treatment	Estimated Repair	Staff Comments
Alpha Ave	Camino Lindo	La Fremontia	39	AC Grind-overlay	\$400,000	Will require water main replacement.
Alpha Ave	La Fremontia	Valley View Rd	39	AC Grind-overlay	400,000	Will require water main replacement.
Bushnell Ave	Oak Street	Huntington Dr.	32	AC Grind-overlay	\$200,000	Staff recommended in 2016.
Camino Del Sol			38	AC Grind-overlay	\$300,000	PWC approved in 2015, but cut due to funding. Will require water main replacement.

Estimated Construction Cost:	\$1,300,000
Monterey Project (Phase 2):	\$ 400,000
Preventative Maintenance Projects:	\$ 300,000
Grand Total:	\$2,000,000

Chair Fisher requested to have Commission comments (clarification), followed by public comment and final comment by Commission. Chair Fisher requested an explanation for those present, of the PCI rating, which is noted for each street.

Public Works Director Toor gave a brief overview of the process of selecting the various streets for improvement. The City Council allocates \$2 million from Utility Tax, General Fund and supplement with Measure R for street reconstruction, pavement and preventative maintenance (slurry seal program). This is not a guarantee until City Council approves the request. The Measure R monies are used for arterial or collector streets. Public Works Director Toor further explained that one of the goals last year was to fix Monterey Road, which is currently under construction. He stated funds were not available to do the entire street, so the construction has been divided up into 3 different phases. The funding for these projects will be made available July 2017, if approved by City Council. The construction for these projects, if approved, will start in April 2018.

Public Works Director Toor explained there are three tables. Table 3 represents street repairs requested by residents, which is based on the Pavement Condition Index (PCI). This is the tool that is used to check the condition of the street. For example, a newly paved street would have a PCI of 100 and on average the PCI should be 60 or 70. He explained a street at a PCI of 50 or below needs to be addressed. Public Works Director Toor recommended the Commission review the information and identify the locations for reconstruction. He stated at the next PWC meeting, staff will be asking for a recommendation to provide to the City Council.

Public Comment Period Open.

Tim Evans - 1721 Bushnell. He expressed support for street improvements on Bushnell Avenue.
Jason Brenek - 1803 Bushnell. He expressed support for street improvements on Bushnell Avenue.

Public Comment Period closed.

Commissioner Hughes will recuse herself during the discussion of Bushnell Avenue.

Commission Fisher explained that each Commissioner has been given a map that shows where each Commissioner lives and a green circle identifying a 500 foot distance from each property. This allows each Commissioner to recuse himself from any discussion related to any location within that distance.

Commissioner Glauz inquired if the estimated cost in Table 1 included the cost for water main replacement.

Civil Engineering Associate Chou responded that the water main replacement cost is included in the figure.

Commissioner Glauz expressed concern with making sure that sewer lining work is complete prior to the resurfacing of any street projects.

Civil Engineering Associate Chou explained that the sewer contractor will work with the City in the event resurfacing needs to take place.

Commissioner Glauz expressed concern with the treatment recommended for Bushnell and if it would be adequate based on the comments received from the residents.

Civil Engineering Associate Chou responded that the design engineering will make that determination.

Commissioner Granath recalled the citywide analysis conducted on all City streets and from that analysis it was determined that in order to maintain the existing condition that it would take \$7

million a year. Commissioner Granath stated that it is important where the City spends its dollars and consider the activism in the community. He noted Table 1 had A, B, and C streets listed, which corresponds with Table 3, which seems to be alphabetical. Commissioner Granath suggested prioritizing the list in order of activism in the community.

Commissioner Abelson expressed support to recommend Bushnell Avenue. He expressed concerned with spending \$800,000 on Alpha Avenue, when there are other streets that need attention. He suggested both segments on Camino Del Sol between St. Albans to Via Del Rey and Diamond Avenue between Monterey Road to Rollin for inclusion. He suggested Lyndon Street between Diamond Avenue and Fremont Avenue.

Commissioner Hughes inquired about the water main replacements on Alpha Avenue and if there were water breaks on that street.

Public Works Director Toor responded that if staff is recommending repairs to the water main then it means there are excessive leaks. She agreed that other streets need attention.

Commissioner Fisher suggested that Bushnell Avenue with a PCI rating of 32 should be a high priority for improvements. He stated the Commission is limited to streets with a PCI rating in the 30s. Commissioner Fisher inquired about the recommendation made by staff to included Alpha Avenue and Camino Del Sol with PCI ratings of 38 and 39, but not other streets that are rated below 39 but above 30? For example, Gillette Crescent with a PCI of 33/30, Brunswick Avenue with a PCI of 33, Loma Vista Ct. with a PCI of 33, Oak Street with a PCI of 35, Pine Street with a PCI of 36/35, and Diamond Avenue 38. He inquired about the rationale of by passing these streets in favor of streets with a PCI of 38 and 39.

Public Works Director Toor explained the list is prepared based on the PCI and the request from residents. He stated most of the streets were on the list from last year and it will be on the list for next year.

Council Liaison Joe stated he would be comfortable in knowing the cost for all of the streets below a PCI of 30.

Public Works Director Toor suggested to the Commissioners to select specific streets and staff will provide cost estimates.

Discussion ensued regarding preventative maintenance projects, the different types of treatments for the street improvement projects, funding impacts and cost estimates.

A motion was made for each Commissioner to come up with suggestions other than those on Table 1 that they would like staff to investigate and come back with estimates and each street shown on a map to be presented at the next meeting. (Abelson, Glauz 5-0)

Commissioner Glauz suggested both segments of Camino Del Sol on Table 2, Bushnell Avenue on Table 1, and both segments of Pine Street on Table 3.

Commissioner Granath suggested the segments on Alpha Avenue be reevaluated.

Commissioner Abelson suggested Bushnell Avenue on Table 1, both segments of Camino Del Sol on Table 2, Sterling Place on Table 3, Diamond Avenue from Monterey Road to Oak Street and Lyndon from Fremont to El Cerrito Circle.

Commissioner Hughes suggested Lyndon Street and Diamond Avenue.

Commissioner Fisher suggested both segments of Alpha Avenue on Table 1, both segments of Gillette Crescent on Table 2, Brunswick Avenue and Loma Vista Ct on Table 3 and Hope Street. from Meridian to Fremont.

A motion was made to approve the list suggested segments. (Hughes, Abelson 5-0)

A. Selection of Commission Officers for 2017

Chair Fisher provided background information on this item. Chair Fisher asked for nominations for Chair.

Commissioner Granath nominated Commissioner Abelson for Chair. (Granath, Fisher 5-0)

Chair Abelson asked for nominations for Vice Chair.

Commissioner Granath nominated Commissioner Glauz. (Granath, Hughes 5-0)

Chair Abelson nominated Commissioner Hughes to continue as Secretary. (Abelson, Glauz 5-0)

B. Capital Improvement Project Update

Civil Engineering Assistant Thomas Amare gave an update on this item.

Chair Abelson inquired about the Orange Grove Avenue and Monterey Road traffic signal project and request additional information.

Public Works Director Toor responded that staff is currently reviewing proposals from a couple of consultants. He stated by the time the design is complete, staff would have identified where the funding is coming from for this project. Director Toor shared that the City did not receive a response from the preferred consultant.

Discussion ensued regarding budget and timing of repairs.

C. Complete Streets Ordinance – Informational Only

Public Works Director Toor gave a brief overview of this informational item. He requested the Commission to review the ordinance and provide any comments. Acceptance of the “Complete Streets” efforts allows for the city to access funds from the Metropolitan Transportation Authority (MTA.)

Discussion ensued about the policy.

D. Consideration to add Red Curb at 2004, 2006, and 2008 Meridian Avenue

Civil Engineering Assistant Thomas Amare gave an overview of this item. Staff is recommending no action be taken at this time.

Commissioner Glauz sympathizes with the residents, but is concerned with starting a trend with painting red curb. She expressed opposition to painting the curbs red.

Commissioner Granath is dubious about the project.

Commissioner Fisher inquired if there was anything exceptional, after the investigation to justified red curb.

Civil Engineering Assistant Amare responded no. Staff determined it was enough clearance in the north and south bound direction.

Commissioner Hughes concurs with her fellow Commissioners and express concern of setting a precedent.

Chair Abelson stated he went to the location during the evening time and the east side of the street was completely parked up and he was able to find parking on the other side. Chair Abelson stood in the driveway and it was impossible to see oncoming traffic. It was very difficult to see people coming north bound. Chair Abelson stated it was sufficient room to add at minimum 3 feet of red curb. He suggested adding 3 feet of red curb at each side of the driveway at the subject property, which will create some additional space to see oncoming traffic. Chair Abelson expressed support to install red curb.

Discussion ensued regarding red curb issues throughout the entire City and the policy for red curb.

Public Comment Period Open

Nabeel Badawi – 2006 Meridian. Mr. Badawi is concerned with early morning parking 6am -8am and in the evenings. Mr. Badawi stated it is a safety issue for him as well as others. He expressed support for this item.

Chair Abelson made a motion pursuant to the resident request, due to the concerns of the homeowner when exiting the driveway and accessing the driveway, for the City to install 3ft of red curb on each side of the driveway at 2004-2008 Meridian Ave. (Abelson, Hughes 1-4 Fisher, Granath, Glauz and Hughes), motion did not pass.

Public Works Director Toor requested direction from the Commission on future requests.

Discussion ensued regarding a citywide policy for installation of red curb and the General Plan related to traffic and parking issues.

F. ADJOURNMENT

Chair Abelson declared the meeting adjourned at 10:10p.m.


I HEREBY CERTIFY that the foregoing minutes were adopted by the Public Works Commission of the City of South Pasadena at a meeting held on March 8, 2017.

AYES:

NOES:

ABSENT:

ABSTAIN:



Lawrence Abelson, Chair